

Digital Tools to Support the Teaching of Literacy & English

Exemplified Learning & Resources

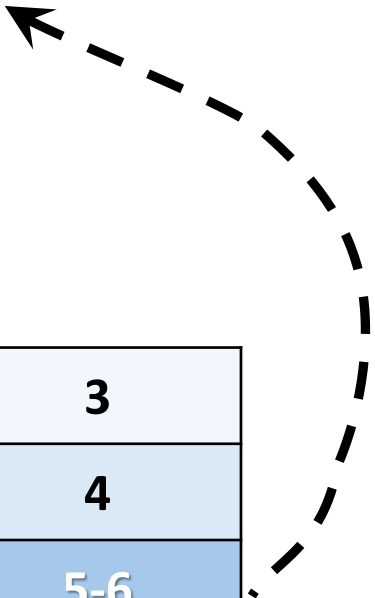
Planning

Teaching

Assessment

Learning





Background and User Guide	3
Early Level	4
First Level	5-6
Second Level	7-8
Third & Fourth Level	9-10
Further Resources	11



Background


This document has been created by [Edinburgh Learns Digital](#) to support schools to use digital tools in the teaching of Literacy and English. The document aims to showcase a progression of digital skills to support literacy in line with the City of Edinburgh Council's Literacy & English Progression Pathways.

Usage Guide

- The document is split into curricular level with each divided further into Reading, Writing and Listening & Talking
- This is an interactive document, with clickable links to navigate between different curricular levels
- Due to the flexibility of digital tools, many of these suggested resources can be used across multiple curricular levels and learning areas
- Where possible, videos and resources from Edinburgh Learns Digital are linked to support you in the use of these digital tools
- Where possible, consider the organised storage of digital pupil work, for example an organised filing system in Class Notebook, OneDrive or iCloud. This will support you when gathering data for assessment and help you to differentiate for learners
- Consider the learning intention and success criteria of lessons and how digital tools can be used purposefully to support learners in achieving this
- When relevant, tools such as spellcheck should be used to support learners
- There is no prescribed or recommended ratio of handwritten work to iPad use. Instead, we encourage schools to respond to their specific needs and the trends they observe within their own contexts
- Using this document alongside the [SAMR model](#) will support with impactful digital learning.



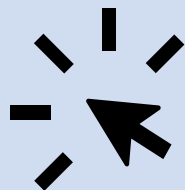


Reading	Writing	Listening and Talking
<ul style="list-style-type: none"> Engage with stories, rhymes, and songs through digital tools on the iPad such as Bookbug Engage with stories, rhymes and songs through the interactive whiteboard Use teacher-created QR codes to access stories, reading games and learning videos Explore read aloud stories or picture books through iPad apps such as Epic Explore phonics and reading iPad games including BBC Little Learners (Shared) and Duck Duck Moose Reading (1:1 iPads) Engage with ClickView's reading skills courses. 	<ul style="list-style-type: none"> Use iPad tools such as the Voice Memos app to retell stories, share thoughts/opinions Using audio recording and shapes in Keynote on the iPad to begin to create stories Explore the iPad Draw and Tell app to combine drawings and audio recordings On the iPad, use ChatterKid to retell stories, explore characters, and more using the camera, photos and audio recording feature Use the Camera on iPad to explore role-play stories through photographs or video Practise forming letters using the Keynote drawing features on the iPad Use basic Keynote templates to practise spelling on the iPad Begin to explore the dictation feature to turn speech into text. 	<ul style="list-style-type: none"> Explore the Voice Memos app to share answers, thoughts and opinions Practise sentences using the Voice Memos app Use the interactive whiteboard to display stories and encourage learners to retell them using puppets or props Listen to stories through ClickView, Epic or Bookbug and discuss their favourite parts, characters, and events Practise turn taking with Shared iPads to engage with literacy apps and games Engage with ClickView's listening and talking resources.

First Level



Reading	Writing	Listening and Talking
<ul style="list-style-type: none"> Use the Microsoft Teams Learning Accelerator - Reading Progress to analyse reading skills Use Microsoft's Reading Coach to encourage learners to practise targeted support words Set reading comprehension through Microsoft Forms for learners to access via QR codes Discuss comprehension answers through Microsoft Forms through Present mode Use Immersive Reader on the iPad to highlight parts of speech or word classes 	<ul style="list-style-type: none"> Use iPad apps such as Voice Memos to retell stories Begin to explore the iPad's dictation feature to express ideas Contribute ideas to a class Padlet or planning board via QR code Use templates in Keynote or Pages to plan and structure writing Use a range of Microsoft and Apple apps (Word, PowerPoint, Pages, Keynote etc.) to plan and publish writing Use digital tools to support notetaking e.g. iPad Notes app 	<ul style="list-style-type: none"> Explore tools such as GarageBand to record debates and discussions Develop fluency when audio recording, listening back and noting next steps Practise delivering presentations through casting or mirroring to an interactive whiteboard Follow simple instructions or on-screen prompts when using iPads Collaborate with classmates using iPad apps, taking turns and sharing devices Engage with ClickView's listening and talking resources.



Early

First

Second

Third

Fourth

Continued...



First Level




Early

First

Second

Third

Fourth

Reading	Writing	Listening and Talking
<ul style="list-style-type: none"> Use mark-up and annotation tools to highlight key information from texts on iPad apps such as Photos or Pages Engage with ClickView interactives to assess understanding of video texts Independently navigate iPad apps such as Epic to find suitable texts Use the iPad dictionary tool to find the meaning of words Engage with ClickView's reading skills courses Use Reading Coach with Guided Access to build fluency and engage in targeted practise 	<ul style="list-style-type: none"> Plan writing with iPad tools such as Freeform for mind-maps or templates made on Word/Pages Engage in spelling and grammar games on the interactive whiteboard or iPad Explore predictive text when writing on the iPad on word processing apps such as Office 365 Begin to use an online thesaurus to up-level writing Use video iPad apps such as Clips or iMovie to create texts such as poetry readings or persuasive adverts Using iPad apps such as AR Makr to retell stories through augmented reality 	<p><i>See previous page for suggestions</i></p> 

Second Level



Early

First

Second

Third

Fourth

Reading	Writing	Listening and Talking
<ul style="list-style-type: none"> Use the Microsoft Teams Learning Accelerator - Reading Progress to analyse reading skills Use Microsoft's Reading Coach to practise targeted support words Complete and create reading comprehension questions through Microsoft Forms Independently search, navigate and filter reading apps such as Epic to find suitable texts Build independence in using iPad support tools such as Immersive Reader or Safari Reader mode Engage with ClickView's reading skills courses 	<ul style="list-style-type: none"> Use writing templates via Pages, Keynote or Class Notebook to support learners to plan and structure writing Independently navigate word processing iPad apps for writing pieces (e.g. Notebook, Pages) Use mark-up tools, colour coding and digital keys to highlight success criteria in literacy output Use iMovie's Green Screen feature to bring writing to life in video projects (e.g. news reports) Use Clips live-captions on the iPad to combine video and literacy Contribute ideas to class Padlets to create word banks or idea banks for literacy activities 	<ul style="list-style-type: none"> Use iPad apps such as Clips or iMovie to record personal responses to texts Use GarageBand to create a podcast for class discussions or debates Refine presentation skills using the PowerPoint iPad app's Rehearse with Coach feature Refine presentation skills using Microsoft Teams' Speaker Coach Learning Accelerator Combine audio recordings, video, shapes, drawings and photos when using Keynote animations or infographics to explore ideas Use Microsoft Team's Search Coach Learning Accelerator to build understanding of fact versus opinion when researching

Continued...



Second Level




Early

First

Second

Third

Fourth

Reading	Writing	Listening and Talking
<ul style="list-style-type: none"> Use text to speech options on the iPad if required Independently engage with ClickView stories and interactives via the iPad app Use Immersive Reader to support understanding of grammar and parts of speech Use the mark-up and annotation tools to highlight key information in texts on the iPad and organise in Class Notebook or the Notes app Use the search tool to find key information from digital texts via Office 365 iPad apps Use digital tools to access a broad range of digital texts e.g. Libby app Use Reading Coach with Guided Access to build fluency and engage in targeted practise Use Reading Coach with Guided Access to build reading fluency by generating customisable texts 	<ul style="list-style-type: none"> Use PowerPoint or Keynote linking to create interactive documents (e.g. Choose Your Own Adventure stories or Apps) Use iPad supports such as spellcheck on Office 365 apps to check spelling Use Class Notebook or the Notes app on the iPad for digital notetaking Engage in literacy focussed Digital Learning Units e.g. Digital Tourist Board and Exploring History Edit literacy work based on teacher voice recordings, written feedback or comments through Teams Assignments/Notebook feedback Use online dictionary and thesaurus websites Use a range of iPad tools to support literacy e.g. speech to text dictation Engage with ClickView's writing tools 	<ul style="list-style-type: none"> Use the Camera app to record discussions and debates, to support the identification of next steps and targets Use tools such as PowerPoint or Keynote to organise, structure and present presentations Engage with ClickView's listening and talking resources 

Third & Fourth Level



Reading	Writing	Listening and Talking	Early
<ul style="list-style-type: none"> • Use Reading Progress with generated Forms to assess comprehension • Create Forms to assess understanding of texts • Use digital tools to access a broad range of digital fiction and non-fiction texts e.g. Libby app, BBC News website • Use the mark-up/annotation tools to highlight key information in texts on the iPad and organise in Class Notebook or the Notes app • Use the search/find tool to navigate through digital documents (e.g. PDFs, Word documents) • Engage with ClickView's reading resources. 	<ul style="list-style-type: none"> • Use a variety of different formats to present work such as PowerPoint, Keynote, Word, Sketchbook etc. • Utilise Class Notebook for writing • Plan writing with digital tools (e.g. Freeform for mind-mapping) • Confidently use digital support tools (e.g. speech to text, immersive reader) • Research sources for non-fiction writing using Microsoft Search Coach • Continue to build vocabulary with digital dictionary and thesaurus skills • Edit and self correct based on digital prompts (e.g. Spellcheck, Grammar Checker) and teacher feedback (e.g. voice notes, written feedback) 	<ul style="list-style-type: none"> • Use podcasting through GarageBand to debate, discuss and explain ideas • Present ideas fluently using video tools such as Clips and iMovie • Explore role play and interactive drama opportunities using the iPad Camera app • Refine presentation skills using the PowerPoint iPad app's Rehearse with Coach feature • Refine presentation skills using Microsoft Teams' Speaker Coach Learning Accelerator • Combine audio recordings, video, shapes, drawings and photos when using Keynote animations or infographics to explore ideas 	First
			Second
			Third
			Fourth

Continued...



Third & Fourth Level



Early

First

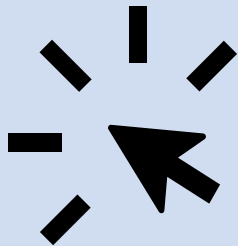
Second

Third

Fourth

Reading

See previous page for additional suggestions



Writing

- Confidently use a range of word processing and creativity tools such as Pages, Word, PowerPoint etc.
- Use of video tools – Clips and iMovie with [narration and captions](#)
- Use a range of tools to record notes: typing, drawing tools, voice recordings, speech to text
- Formatting and style should be relevant to the type of writing
- Use a range of multimedia throughout projects (e.g. [Notebook Pages with images, links etc](#))
- Explore [ClickView's writing resources](#)

Listening and Talking

- Engage with [ClickView's listening and talking resources](#)

Further Resources

Edinburgh Learns Digital

Digitips

Digital Learning Units

Learner Skill Courses

Staff Skill Courses

Edinburgh Learns
SharePoint

Digital CLPL Opportunities

Digital Strategy Document

Highly Effective Digital
Practice

